

KEOKUK MUNICIPAL WATERWORKS
SUMMARY OF BOARD PROCEEDINGS

June 23, 2021

Present: Chairman Boyd, Trustees Hausch, Hickey, Long and Schmitt.

The public was invited to attend the Go To Meeting by phone, computer or smart phone, as the office was closed due to COVID-19.

Chairman Boyd opened the regular meeting. A motion was made by Trustee Hickey and seconded by Trustee Long, that the minutes from the previous meeting of May 26, 2021, be approved as presented. All ayes, Motion carried. Vouchers #52519 through #52620, were reviewed and approved.

Mr. Maddox presented the Board with monthly charts and informed the Board of the work that has been done around the plant. One third of the membranes for the Ultrafiltration skids 7, 8 and 9, will arrive early July. The remaining two thirds will arrive early August.

Mr. Johnston presented the Board with monthly charts. He informed the Board that at present there were three active water main leaks.

Ms. Barnes discussed monthly financials, budget, operating expenses, and water sales to date. She shared a chart showing the amount of money collected from the State Offset Program for the past 5 years.

Mr. Bogner shared several graphs and charts forecasting next year's budget, capital improvements and the possibility of a water rate increase. Mr. Bogner talked about the annual donation to the Keokuk Economic Development Corporation. After some discussion the Board decided to donate the money this year and revisit our budget before the Waterworks will commit to a donation in the future. The following resolution was adopted, RES # 1137, the Board hereby approves the donation of \$10,000 to satisfy the request of the Keokuk Economic Development Group in support of industrial development for the year of 2021. Motion was made by Trustee Long and seconded by Trustee Hausch. All ayes and one abstention from Trustee Hickey. Motion carried.

Mr. Bogner shared a Retirement Benefit Policy that the Waterworks has used in the past and was reviewed one year at a time. After some discussion the following resolution was adopted, RES #1138, the Board hereby approves the proposed Retirement Benefit Policy to be adopted into the Employee Handbook, effective July 1, 2021, as presented. Motion was made by Trustee Hickey and seconded by Trustee Hausch. All Ayes. Motion carried.

Mr. Bogner shared with the Board that the Distribution Assistant Superintendent will be retiring in August.

Discussion was held regarding updating the current COVID-19 policy and preparation for opening the Waterworks front office in the upcoming month. Also discussed, was converting the drive through window to a drive through drop box.

Mr. Bogner shared with the Board, the recommended annual wage increase for all Waterworks employees. The increase was based on current industry trends and cost of living. After some discussion, the following resolution was adopted, RES # 1139, the Board hereby approves an annual wage increase for all Waterworks employees as of July 1, 2021, as presented. Motion was made by Trustee Hickey and seconded by Trustee Hausch. All Ayes. Motion carried.

There being no further business to come before the Board of Trustees, the meeting was adjourned. The next regular meeting of the Board of Trustees, will be July 28, 2021, at 2:30 P.M. For participation by phone or computer, instructions will be included on the agenda.

ATTEST: _____
David Bogner, Secretary

Kimberly Boyd, Chairperson