

KEOKUK MUNICIPAL WATERWORKS  
SUMMARY OF BOARD PROCEEDINGS

January 22, 2020

Present: Chairman Pro Tem Hickey, Trustees Bogner, Boyd and Long by telephone.

Chairman Pro Tem Hickey opened the regular meeting. Motion was made by Trustee Boyd and seconded by Trustee Bogner, the minutes from the previous meeting of December 17, 2019, be approved as presented. Motion carried.

Accounts payable vouchers, were reviewed and approved.

Mr. Maddox presented the Board with monthly charts and informed the Board of the work being done around the Plant.

Mr. Webb reported three leaks, 27 meter repairs and 50 locates in the month of December. He also presented the Board with monthly charts.

Ms. Barnes discussed monthly financials, budget, operating expenses, and water sales to date.

Ms. Rogers shared with the Board that there was no safety incidents to report for the month of December. Ms. Rogers presented the Board with a bid tabulation from Klingner and Associates. After some discussion, the following resolution was adopted, RES #1089, the Board hereby accepts the bid from Schickedanz Construction for the sum of \$90,635.00, for the Old Lincoln School Finishes Project, to be approved as presented. Motion was made by Trustee Bogner and seconded by Trustee Boyd. Motion carried.

Ms. Rogers presented the Board with the annual letter from the City of Keokuk requesting funds. After some discussion the following resolution was adopted, RES #1090, the Board hereby approves the continuation of the annual transfer of \$200,000.00 to satisfy the request of the City of Keokuk. Motion was made by Trustee Boyd and seconded by Trustee Bogner. Motion carried.

Ms. Rogers explained to the Board that a date needs to be set for a public hearing regarding the fiscal year 2020-2021 budget. After some discussion the following resolution was adopted, RES #1091, that February 26, 2020 at 2:30 P.M., is hereby set as a public hearing date for the fiscal year 2020-2021 budget for the Keokuk Municipal Waterworks at the Keokuk Waterworks Office at said time and date;

BE IT FURTHER RESOLVED that a sufficient number of copies of the detailed budget shall be available to meet the requests of the taxpayers and organizations, available at the offices of the Keokuk Municipal Waterworks, 20 N. 4th Street, Keokuk, Iowa;

BE IT FURTHER RESOLVED that notice of said hearing shall be published at least once in the Daily Gate City, a newspaper of general publication within the City of Keokuk, at least four and not more than twenty days before the date of said hearing. Motion was made by Trustee Long and seconded by Trustee Bogner. Motion carried.

Ms. Rogers discussed capital improvements. She also discussed a billing variance, and a job posting.

There being no further business to come before the Board of Trustees, the meeting was adjourned, and the next regular meeting of the Board of Trustees is set for Wednesday, February 26, 2020, at 2:30 P.M. at the Waterworks office.

ATTEST: \_\_\_\_\_  
Andrea Rogers, PE, Secretary

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Mike Hickey, Chairman Pro Tem