

KEOKUK MUNICIPAL WATERWORKS  
SUMMARY OF BOARD PROCEEDINGS

November 24, 2020

2:30 P.M.

WATERWORKS OFFICE

Present: Chairman Boyd, Trustees Bogner, Hausch, Hickey and Long.

The public was invited to attend the Go To Meeting by phone, computer or smart phone, as the office was closed due to COVID-19.

Chairman Boyd opened the regular meeting. Motion was made by Trustee Hickey and seconded by Trustee Hausch, the minutes from previous meeting dated October 22, and November 4, 2020, be approved as presented. All ayes and motion carried.

Motion was made by Trustee Bogner and seconded by Trustee Long, that the accounts payable vouchers were reviewed and approved, as presented. All ayes and motion carried.

Mr. Maddox presented the Board with monthly charts and informed the Board of the work being done around the Plant. Mr. Maddox reported to the Board that they will have a dive team at the plant to inspect the mobile screens.

Mr. Johnston reported on locates for the month. He also presented the Board with monthly charts. He gave a report on all of the current water main projects. Mr. Johnson gave his report on COVID-19 and on the repairs for the roof. The boiler at the Distribution shop has passed inspection.

Ms. Barnes discussed monthly financials, budget, operating expenses, and water sales to date. She also report that there were no safety incidents this month. Ms. Barnes brought up the annual Employee Appreciation Dinner and what should be done this year since we have COVID-19. After some discussion a motion to give the employees Keokuk Kash Certificates instead of a catered dinner was made by Trustee Bogner and seconded by Trustee Hickey. Motion carried. Ms. Barnes shared with the Board that the auditors will be joining virtually for the December meeting to present the 2019-2020 Audit.

A motion to enter into executive session was made by Trustee Hickey and seconded by Trustee Bogner at 3:42 P.M., pursuant to Code of Iowa, Section 21.5(i) pertaining to personnel. Discussion was held regarding personnel.

A motion to adjourn the executive session was made by Trustee Hickey and seconded by Trustee Bogner at 4:21 P.M.

A motion to return to regular session was made by Trustee Bogner and seconded by Trustee Long.

There being no further business to come before the Board of Trustees, the meeting was adjourned. The next regular meeting of the Board of Trustees, will be December 15, 2020 at 2:30 P.M. For participation by phone or computer, instructions will be included on the agenda.

ATTEST: \_\_\_\_\_  
Heather Barnes, Acting Secretary

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Kim Boyd, Chairman