

KEOKUK MUNICIPAL WATERWORKS
SUMMARY OF BOARD PROCEEDINGS

February 26, 2020

Present: Chairman Hausch, Trustees Bogner, Boyd, Hickey and Long.

This is the time and place for a public hearing for the 2020-2021 Fiscal Year Budget. Chairman Hausch opened the public hearing and asked if there were any written or oral comments or objections. There being none, motion was made by Trustee Boyd and seconded by Trustee Hickey, that the public hearing was closed and the regular meeting be opened.

Chairman Hausch opened the regular meeting. Motion was made by Trustee Boyd and seconded by Trustee Hickey, the minutes from the previous meeting of January 22, 2020, be approved as presented. Motion carried.

Accounts payable vouchers, were reviewed and approved.

Ms. Rogers discussed with the Board, the proposed budget for fiscal year 2020-2021. After some discussion, the following resolution was adopted, RES 1092, the budget for fiscal year ending June 30, 2021, as set forth in the Budget Certificate Summary and in the Detailed Budget in support thereof, for said fiscal year, is adopted, and the secretary is directed to make the filing required by law and to set up the books in accordance with the summary and details adopted. Motion was made by Trustee Long and seconded by Trustee Bogner. Motion carried.

Mr. Johnston reported two leaks in the month of January. He also presented the Board with monthly charts. Mr. Johnston reported that the distribution shop sold two unused trucks by sealed bid this week. He gave a report on the Fulton and Cramer Water Main Projects. They are both progressing ahead of schedule.

Ms. Barnes discussed monthly financials, budget, operating expenses, and water sales to date. Ms. Barnes presented to the Board that there needs to be a new authorized signer on behalf of the Waterworks for any credit applications that need to be executed. After some discussion the following resolution was adopted, RES 1093, the Board hereby authorizes Heather Barnes, Office Manager, to execute applications to apply for credit as the authorized signer on behalf of the Keokuk Municipal Waterworks. Motion was made by Trustee Bogner and seconded by Trustee Hickey. Motion carried.

Ms. Barnes shared with the Board that it is the time to publish the annual Salaries and Wages for all Waterworks employees for the year 2019. After some discussion, the following resolution was adopted, RES 1094, the Board hereby confirms the wages and salaries of all Keokuk Municipal Waterworks employees, with said salaries to be published, as required by law. Motion was made by Trustee Long and seconded by Trustee Boyd. Motion carried.

Ms. Rogers presented to the Board a quote from Miox for a replacement cell for the Plant. After some discussion the following resolution was adopted, RES 1095, the Board hereby approves \$76,140.00 for the Plant Miox Replacement Project. Motion was made by Trustee Hickey and seconded by Trustee Bogner. Motion carried.

Ms. Rogers shared with the Board some information and a quote for three replacement air compressors for the Plant. After some discussion, it was decided to table the purchase until we receive another quote.

Ms. Rogers discussed with the Board her visit to Rathbun Regional Water Association in Centerville, IA. There has been a meter reading error on one of their lines we supply. After some discussion the following resolution was adopted, RES 1096, the Board hereby approves refund as an account credit, to Rathbun Regional Water Association for the meter reading error, in the amount of, \$56,771.67. Motion was made by Trustee Boyd and seconded by Trustee Long. Motion carried.

Ms. Rogers shared with the Board that the Keokuk Municipal Waterworks received a refund from the Iowa Association of Municipal Utilities again this year. In the past, the Board has elected to refund the total amount to the employees. After some discussion the following resolution was adopted, RES 1097, the Board hereby approves using 100% of the refund received from the Iowa Association of Municipal Utilities Insurance for Workman's Compensation, to distribute to the employees. Motion was made by Trustee Bogner and seconded by Trustee Long. Motion carried.

Ms. Rogers informed the Board there were no safety incidents to report for the month of January. The Safety Committee has been meeting once a month and it has been very productive.

Mr. Maddox presented the Board with monthly charts and informed the Board of the work being done around the Plant. A PLC went out in the conventional filter building. Subsequent repairs were required to bring filters back online. Additional repairs will be needed for full restoration.

Ms. Rogers discussed capital improvements along with an upcoming painting project for the west tower.

There being no further business to come before the Board of Trustees, the meeting was adjourned, and the next regular meeting of the Board of Trustees is set for Friday, March 27, 2020, at 12:00 P.M. at the Waterworks office.

ATTEST: _____
Andrea Rogers, PE, Secretary

Mike Hausch, Chairman