

KEOKUK MUNICIPAL WATERWORKS
SUMMARY OF BOARD PROCEEDINGS

December 17, 2019

Present: Chairman Hausch, Trustees Bogner, Boyd, Hickey and Long

Chairman Hausch opened the regular meeting. Motion was made by Trustee Long and seconded by Trustee Hickey, the minutes from the previous meeting of November 20, 2019, be approved as presented. Motion carried.

Accounts payable vouchers were reviewed and approved.

Ms. Rogers introduced Alex Barr from Anderson, Larkin & Co. After some discussion concerning the audit, the following resolution was adopted, RES 1086, the Board hereby authorizes the audit for fiscal year ending June 30, 2019, to be approved as presented. Motion was made by Trustee Hickey and seconded by trustee Bogner. Motion carried.

Mr. Barr left and the regular meeting continued. Ms. Barnes discussed monthly financials, budget, operating expenses, and water sales to date.

Mr. Maddox presented the Board with monthly charts and informed the Board of the work being done around the Plant.

Mr. Johnston presented the Board with monthly charts. Mr. Johnston informed the Board of the project status of Fulton Street as work continues connecting the service lines. Cramer Lane is undergoing pressure and sample testing.

Ms. Rogers shared with the Board that there was no safety incidents to report for the month of November.

Ms. Rogers informed the Board that the shop abatement project will be finished at the distribution shop by the end of the month.

Ms. Rogers discussed capital improvements. A motion to enter into executive session was made by Trustee Long and seconded by Trustee Bogner, at 2:00 P.M. pursuant to Code of Iowa, Section 21.5(i) pertaining to personnel. Discussion was held regarding personnel.

A motion to adjourn the executive session was made by Trustee Hickey and seconded by Trustee Boyd at 2:10 P.M.

A motion to return to regular session was made by Trustee Hickey and seconded by Trustee Boyd. After some discussion, the following resolution was adopted, RES 1087, the Board hereby approves the salary of \$68,000.00 for Heather Barnes, as Office Manager, effective January 1, 2020. Motion was made by Trustee Long and seconded by Trustee Bogner. Motion carried.

Ms. Rogers shared with the Board that Ms. Dunagan is retiring at the end of the month. After some discussion, the following resolution was adopted, RES 1088, the Board hereby approves

insurance retirement payout for Shari Dunagan, direct to her HRA account, in the amount of \$12,041.73, paid by the Keokuk Municipal Waterworks. A motion was made by Trustee Bogner and seconded by Trustee Long. Motion carried.

There being no further business to come before the Board of Trustees, the meeting was adjourned, and the next regular meeting of the Board of Trustees is set for Wednesday, January 22, 2020, at 2:30 P.M. at the Waterworks office.

ATTEST: _____
Andrea Rogers, PE, Secretary

Mike Hausch, Chairman