

KEOKUK MUNICIPAL WATERWORKS
SUMMARY OF BOARD PROCEEDINGS

October 29, 2019

Present: Chairman Hausch, Trustees Bogner, Boyd, Hickey and Long.

Chairman Hausch opened the regular meeting. Motion was made by Trustee Bogner and seconded by Trustee Long, the minutes from the previous meeting of September 25, 2019, be approved as presented. Motion carried. Accounts payable vouchers, were reviewed and approved.

Mr. Maddox presented the Board with monthly charts and informed the Board of the work that has been done around the Plant. Mr. Maddox informed the Board that the Keokuk Municipal Waterworks won the Best Tasting Water in Iowa Award at the annual American Water Works Association Conference. He also shared with the Board that two Waterworks employees received their Grade 3 and Grade 4 Operators Certificate.

Mr. Johnston presented the Board with monthly charts. He also informed the Board that work on the Fulton Street main line is continuing, as well as work on the Cramer Lane main line.

Ms. Barnes discussed monthly financials, budget, operating expenses, and water sales to date. A new Procurement Policy was introduced and during the discussion it was decided to table the issue until next month.

Ms. Rogers shared with the Board that there was no safety incidents for the month of September. The new Safety Committee held a meeting this month. A Charter, sample agenda and safety suggestion form were reviewed.

Ms. Rogers presented the board with the bid tabulation and recommendation letter from Klingner and Associates for the Lincoln School Abatement Project. The low bidder was Abatement Specialties LLC. After some discussion the following resolution was adopted, Res #1082, the Board hereby accepts the bid from Abatement Specialties for the sum of \$46,725.00, for the Old Lincoln School Interior Shop Abatement Project, to be approved, as presented. Motion was made by Trustee Hickey and seconded by Trustee Boyd. Motion carried.

Ms. Rogers presented the Board with a change order from K & A Excavating. After some discussion the following resolution was adopted, Res. #1083, the Board hereby approves the change order from K & A Excavating, for the Main Street Main Line Replacement Project for the amount of, \$18,434.21. The total contract amount is now \$693,904.73. Motion was made by Trustee Long and seconded by Trustee Bogner. Trustee Hickey abstained. Motion carried.

Ms. Rogers discussed capital improvements. Steve Johnston introduced Thomas Webb to the Board as the new Assistant Distribution Superintendent. After some discussion the following resolution was adopted, Res #1084, the Board hereby approves the salary of \$58,000.00 for

Thomas Webb, as Assistant Distribution Superintendent, effective October 15, 2019. Motion was made by Trustee Bogner and seconded by Trustee Boyd. Motion carried.

There being no further business to come before the Board of Trustees, the meeting was adjourned, and the next regular meeting of the Board of Trustees is set for November 20, 2019, at 2:30 P.M. at the Waterworks office.

ATTEST: _____
Andrea Rogers, PE, Secretary

Mike Hausch, Chairman